



GLOBALRESEARCH  
INSTITUTE



NEW LEARNING

**REPORT**



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# NEW LEARNING REPORT TEMPLATE

<b>REPORT:</b> R&D Experiment Record	Date:
<b>Project Name:</b>	Compiled by: (Insert personnel name/s)
<b>Project Code:</b>	Innovation Number (if known):
<b>R&amp;D Related Activity</b>	YES/NO

Project Results and Learning's:

Describe the new knowledge our business gained from undertaking this project.

Notes:

Here is a repository for Substantiation of Activities:

- Project R&D Plan – this should be filled in prior to project commencement
- Technology Investigation Report – this can be filled in prior to project commencement
- Experiment and Test Records – these need to be completed contemporaneously with project activity
- New Learning Report including Patents – these need to be completed contemporaneously with project activity
- Photos, Diagrams, Drawings – keep copies contemporaneously with project activity
- Invoices showing direct connection of activities – keep copies contemporaneously with project activity



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## GET IN **TOUCH**

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